

13 FOX'S RUSH

PROPERTY MANUAL



 **MILLBROOK** | *Escape the everyday*

WELCOME TO 13 FOX'S RUSH

All of our Resort Homes and Luxury Retreat properties have been specifically tailored and designed to the requirements of individual owners, making your stay a unique experience. Within this manual we have included information specific to this property relating to the operation of various components found within the house.

We would like to remind you that this is a residential area with neighbouring properties and we ask that noise levels are kept to a minimum. Should any accidental damage occur, please inform a member of staff immediately to avoid any additional charges being incurred. Thank you for your care and consideration.

PHONES

Millbrook's Hotel system is linked to the phone/s in this property.

- The extension for this property is 5213.
- For Reception dial 0.
- For an outside line dial 1. Calls will be charged to your account.
- For other internal numbers, such as restaurants and The Spa, please refer to the instructions on the phone, or in the Millbrook compendium on our website: millbrook.co.nz/compendium.

FIRE EXTINGUISHER

A small fire extinguisher can be found under the kitchen sink.

1. Pull the pin on the extinguisher.
2. Aim the nozzle toward the base of the fire.
3. Squeeze the handle to release the extinguisher agent.
4. Sweep from side to side until the flames are extinguished.

If the extinguisher is emptied and the fire is still not out, evacuate the property immediately.

RUBBISH

There is a waste disposal unit located in your kitchen sink where you can dispose of soft food scraps and vegetable peel. Place the items you want to dispose of down the drain, turn on the cold water tap so water is running and press the button located behind the sink to start the grinding. Press the button again to stop the machine. Please do not place chicken, fish or meat bones, banana skins (or any fibrous or hard foods) in the unit.

There is a rubbish bin located under the kitchen sink. Outside of the property there are also larger waste and recycling bins. Millbrook encourages you to recycle as much as possible.

PRIVATE STORAGE

The owner may have various cupboards and/or rooms around the property locked for private storage.

HEATING

CEILING HEAT (LOUNGE & BEDROOMS)

The ceiling heat has been set for your convenience prior to your arrival, however if you wish to change the temperature, simply turn the dial on the wall thermostat.



UNDER-FLOOR HEATING (BATHROOMS)

The under-floor heating will be turned on prior to your arrival as it takes time to heat up. The switch is located on the wall in each bathroom next to the towel rail and is labelled HEAT. The other switch controls the heated towel rail. There is also a wall fan heater in each bathroom.



GAS FIREPLACE (LOUNGE)

1. Ensure the switch named **GAS**, located on the wall around the corner on the far-left side of TV is on. The **FAN** switch beneath it can also be used should you wish to push more heat out from the fireplace.
2. Pull out the tray at the bottom of the fireplace.
3. Push in and turn the knob the left toward the word **PILOT** until you hear it click and see a flame. Keep holding the for approximately 10 seconds.
4. Let go of the knob and the adjust the size of the flame but continuing to turn the knob to the left.
5. Please turn the **GAS** and **FAN** switches off after use.

IMPORTANT: Never place items close to or up against the fireplace. If you have young children in your group, a fireguard can be requested from Reception to be delivered to the property. Always switch off the fireplace when the property is vacant.

KITCHEN

The kitchen is equipped with the following appliances for your convenience:

HOB

1. Use the dials on the far-right side of the oven to control the hob elements.
2. Turn the dial that corresponds to the element you wish to use in a clockwise direction (to the right) until you reach the desired heat.
3. Always turn the dial back to the **OFF** position when finished using the hob.

OVEN

1. Ensure the **OVEN** switch on the wall behind the hob is **ON**.
2. Use the **FUNCTION** dial to choose the cooking programme you require.
3. Then set the temperature for the cooking programme using the **TEMPERATURE** dial (this will differ slightly with each cooking setting).
4. When finished cooking, turn the **FUNCTION** dial to the **OFF** position.

MICROWAVE

1. Press **POWER LEVEL** until the desired level is reached.
2. Press the numerical keypad to choose the desired cooking time, then press **START**.
3. When finished cooking, press the **STOP/RESET** button.



EXTRACTOR FAN

1. Pull out the extractor fan above the hob to begin use.
2. The extractor fan is controlled by the slider on the right. Simply slide it to the desired level of extraction: **I**, **II** or **III**. To turn it off, slide it back to the star.
3. The slider on the left side turns the light on and off.

DISHWASHER

The dishwasher tablets are located in the cupboard under the sink.

1. Turn on the dishwasher using the **I** button.
2. Load your dishes into the dish drawer.
3. Place your dishwashing tablet in the tablet tray and close the door.
4. Press the **▶▶** button on the left of the display panel until you get the desired dishwashing setting.
5. Press the **▶||** button on the far right to begin the wash cycle (this button will also pause the cycle if needed).

LAUNDRY

For your convenience, the property is equipped with a washing machine and a dryer, as well as an iron and ironing board and a vacuum cleaner (located in the closet to the left of the laundry).

WASHING MACHINE

For quick use:

1. Open the lid, remove the cap labelled fabric softener, place the washing powder into the cylinder and place the cap back on.
2. Put your clothes in evenly around the base of the cylinder.
3. Press the **POWER** button.
4. Choose which type of cycle you wish by pressing one of the blue buttons, e.g. **WOOL** for wool garments.
5. Use the arrow keys to reach your desired wash temperature, water level and spin speed.
6. Press the **START/PAUSE** button to begin the washing process.

TUMBLE DRYER

For quick use:

1. Press the **⏸** button.
2. Use the + and – buttons to adjust the settings under TEMPERATURE and DRYNESS to your requirements.
3. Press the **▶||** button to start the drying cycle. Press it again if you need to pause the cycle.

TV (LOUNGE & MASTER BEDROOM)

1. To turn on the TV, press the red **⏻** button on the SKY remote control and use this same remote to adjust the volume and change the TV channels.
2. To turn off the TV, press the red **⏻** button again.



SKYLIGHT BLINDS (MASTER BEDROOM)

To open/close the blinds on the skylights above the bed, there is a panel located on the wall to the left of the bedroom door. For the window blind on the left side, press the **UP/ DOWN** arrows on **2** and the **UP/DOWN** arrows on **1** for the blind on the right side. To pause the process or close the blinds half way, simply press the **1** or **2** button depending on which window blind you choose.



DUCKS

We kindly ask guests NOT to encourage the ducks onto the property by feeding them, as they will leave a mess on the patio and inside the house.

FURTHER INFORMATION

Should you require further assistance during your stay here at Millbrook, please contact Reception on ext 0.

Once again, we hope you enjoy your stay.



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