

4 FOX'S RUSH

PROPERTY MANUAL



MILLBROOK | *Escape the everyday*

WELCOME TO 4 FOX'S RUSH

All of our Resort Homes and Luxury Retreat properties have been specifically tailored and designed to the requirements of individual owners, making your stay a unique experience. Within this manual we have included information specific to this property relating to the operation of various components found within the house.

We would like to remind you that this is a residential area with neighbouring properties and we ask that noise levels are kept to a minimum. Should any accidental damage occur, please inform a member of staff immediately to avoid any additional charges being incurred. Thank you for your care and consideration.

PHONES

Millbrook's Hotel system is linked to the phone/s in this property.

- The extension for this property is 5204.
- For Reception dial 0.
- For an outside line dial 1. Calls will be charged to your account.
- For other internal numbers, such as restaurants and The Spa, please refer to the instructions on the phone, or in the Millbrook compendium on our website: millbrook.co.nz/compendium.

FIRE EXTINGUISHER

A small fire extinguisher can be found under the kitchen sink.

1. Pull the pin on the extinguisher.
2. Aim the nozzle toward the base of the fire.
3. Squeeze the handle to release the extinguisher agent.
4. Sweep from side to side until the flames are extinguished.

If the extinguisher is emptied and the fire is still not out, evacuate the property immediately.

RUBBISH

There is a waste disposal unit located in your kitchen sink where you can dispose of soft food scraps and vegetable peel. Place the items you want to dispose of down the drain, turn on the cold water tap so water is running and press the button labelled **WASTE** on the wall to the right of the sink to start the grinding. Press the button again to stop the machine. Please do not place chicken, fish or meat bones, banana skins (or any fibrous or hard foods) in the unit.

There are rubbish bins located under the kitchen sink. Outside of the property there are also larger waste and recycling bins. Millbrook encourages you to recycle as much as possible.

PRIVATE STORAGE

The owner has various cupboards and/or rooms around the property locked for private storage.

HEATING

CEILING HEAT LOUNGE & BEDROOMS

The ceiling heat has been set for your convenience prior to your arrival, however if you wish to change the temperature, simply turn the dial on the wall thermostat.



BATHROOMS (UNDER-FLOOR)

The under-floor heating will be turned on prior to your arrival as it takes time to heat up. The switch is located on the wall in each bathroom next to the towel rail and is labelled **HEAT**. The other switch controls the heated towel rail. There is also a wall fan heater in each bathroom.

The **ON/OFF** switch for the heated towel rails are located beside each towel rail.



GAS FIREPLACE (LOUNGE)

The fireplace is controlled by the grey remote which is located on the mantelpiece above.

1. Ensure to turn on the switch labelled **HEAT** located on the bottom of the wall to the right side of the fireplace.
2. Press the large **POWER** button on in the middle of the remote control to turn the fire on, and use the + and – buttons to change the temperature.



IMPORTANT: The glass gets very hot. Never place items close to or up against the fireplace. If you have young children in your group, a fireguard can be requested from Reception to be delivered to the property. Always switch off the fireplace when the property is vacant.

KITCHEN

The kitchen is equipped with the following appliances for your convenience:

HOB

1. First, make sure the **OVEN** switch behind the hob is on.
2. The dials are clearly labelled for each ceramic ring. For the ring you require, twist the dial to the desired temperature by turning the dial in a clockwise direction.
3. The large front ring has two settings, one for the whole ring or one for the outside ring. This is clearly shown by the side of the dial.
4. To turn the ring off, turn the dial back to the **O** position. The small circles at the front of the hob will light up while the ring is still hot.

OVEN

1. First make sure the **OVEN** switch behind the hob is turned on. You must then set the time to be able to use the oven by pressing and holding the **CLOCK** button down while you use the arrows to set the time.
2. Select the programme you require using the **FUNCTION** dial. You can then set the temperature by using the **TEMPERATURE** dial. A light will come on above the dial when the temperature is heating up and the light will turn off when the temperature is reached.
3. Below are the various oven settings:



MICROWAVE

For quick use simply place your finger on the large dial and swipe it in a clockwise direction to choose the amount of time you wish to microwave your food.

Then press the **START** button.

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EXTRACTOR FAN

1. Pull out the door of the extractor fan above the hob to begin use – it should start automatically.
2. The extractor fan is controlled by the slider on the right. Simply slide it to the desired level of extraction: **I**, **II** or **III**. To turn it off, slide it back to the star.
3. The slider on the left side turns the light on and off.

DISHWASHER

The dishwasher tablets are located in the cupboard under the sink.

1. Turn on the dishwasher using the **POWER** button.
2. Load your dishes into the dish drawer.
3. Place your dishwashing tablet in the tablet tray and close the door.
4. Press the arrow button on the left of the display panel until you get the desired dishwashing setting.
5. Press the arrow button on the far right to begin the wash cycle (this button will also pause the cycle if needed).



LAUNDRY

For your convenience, the property is equipped with a washing machine and a dryer, as well as an iron and ironing board.

WASHING MACHINE

For quick use:

1. Turn on the **POWER** button.
2. All settings can be adjusted to your washing preferences by pressing the white buttons.
3. Press the **START/PAUSE** button to begin the washing process.

TUMBLE DRYER

For quick use:

1. The dryer will start automatically when the dial is turned. Always turn the dial in a clockwise direction (to the right), do not turn it to the left or it may damage the turning mechanism.
2. The numbers indicate the amount of drying time in minutes.
3. Please remove lint from the filter after each drying cycle.

HOME ENTERTAINMENT

TV (LOUNGE)

1. To turn on the TV, press the red **POWER** button on the **SAMSUNG** remote control and use the **SKY** remote to adjust the volume and change the TV channels.
2. To turn off the TV, press the red **POWER** button on the **SAMSUNG** remote again.



TV (MASTER BEDROOM)

1. To turn on the TV, press the red **POWER** button on the **SKY** remote control and use this same remote to adjust the volume and change the TV channels.
2. To turn off the TV, press the red **POWER** button again.



SKYLIGHT BLINDS

(MASTER BEDROOM)

To open/close the blinds on the skylights above the bed, there is a panel located on the wall to the right as you enter the room. For the window blind on the left side, press the **UP/ DOWN** arrows on **2** and the **UP/DOWN** arrows on **1** for the blind on the right side. To pause the process or close the blinds half way, simply press the **1** or **2** button depending on which window blind you choose.



OUTDOORS

DUCKS

We kindly ask guests NOT to encourage the ducks onto the property by feeding them, as they will leave a mess on the patio and inside the house.

FURTHER INFORMATION

Should you require further assistance during your stay here at Millbrook, please contact Reception on ext 0.

Once again, we hope you enjoy your stay.

