

# 10 TOREA LANE

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PROPERTY MANUAL



 **MILLBROOK** | *Escape the everyday*

# WELCOME TO 10 TOREA LANE

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All of our Resort Homes and Luxury Retreat properties have been specifically tailored and designed to the requirements of individual owners, making your stay a unique experience. Within this manual we have included some information specific to this property relating to the operation of various components found within the house.

We would like to remind you that this is a residential area with neighbouring properties and we ask that noise levels are kept to a minimum. Should any accidental damage occur, please inform a member of staff immediately to avoid any additional charges being incurred. Thank you for your care and consideration.

## PHONES

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There are two phones; one in the master bedroom and one in the lounge which both are linked to the Millbrook Hotel system.

- The extension for this property is 5710
- For Reception - dial 0
- For an outside line – dial 1. Calls will be charged to your account.
- For other internal numbers, such as restaurants and The Spa, please refer to the instructions on the phone, or the Millbrook compendium.

## RUBBISH

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There is a waste disposal unit located in your kitchen sink where you can dispose of soft food scraps and vegetable peel. To operate this unit, place the items you want to dispose of down the drain, turn on the cold water tap so water is running down the drain and press the button located behind the kitchen sink to start the grinding. Press the button again to stop the machine. Please do not place chicken, fish or meat bones, banana skins (or any fibrous or hard foods) in the unit.

There are rubbish bins located in the cupboard to the left side of the kitchen sink. Outside of the property there is also a green rubbish bin which is collected on a Monday and a blue-lidded recycling bin which is collected on a Friday. Millbrook encourages you to recycle as much as possible.

## FIRE EXTINGUISHER

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A small fire extinguisher can be found under the kitchen sink.

1. Pull the pin on the extinguisher.
2. Aim the nozzle toward the base of the fire.
3. Squeeze the handle to release the extinguisher agent.
4. Sweep from side to side until the flames are extinguished.

If the extinguisher is emptied and the fire is still not out, evacuate the property immediately.

## SMOKE ALARM

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If the smoke alarm has gone off for minor incidents such as burning toast, it can be disarmed by pressing the numbers on the keypad: **2, 5, 8, 0** then **X**. DO NOT disarm the alarm if a fire occurs. If the fire cannot be contained using the fire extinguisher, get out of the property immediately and call 111.



# HEATING

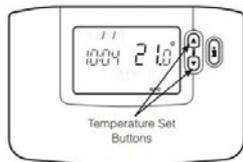
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## GENERAL HEATING

Heating is provided by wall radiators in each room that need to be turned on by using the dial on the side of each one. The thermostat behind the kitchen door is set to a target temperature and once reached; the radiators will not heat up anymore. The controls should not need adjustment, however if you wish to change the temperatures, please refer to the instructions below:

To change the set temperature at any time press ▲ button to increase or ▼ button to decrease the temperature. These are accessible with the flap open or closed. The set temperature will be shown on the display.

At the next programmed time/temperature change it will revert to your preset temperature.



**IMPORTANT:** Please do not place anything up against heaters or use them as drying appliances.

## UNDER-FLOOR HEATING (BATHROOMS)

This is controlled separately in each bathroom. The controls should not need adjusting, however it is easy to change the temperature as you wish. Press the small round icon in the corner to activate the temperature arrows and set to your desired temperature using the arrows ▲



There are also heated towel rails in each bathroom, controlled by the switch labelled **HEAT**.

## GAS FIREPLACE (LOUNGE)

The fireplace is controlled by the grey remote which is located on the mantel of the fireplace.

1. Press the large **POWER** button on in the middle of the remote control to turn the fire on, and use the + and – buttons to change the temperature.



**IMPORTANT:** The glass gets very hot. Never place items close to or up against the fireplace. If you have young children in your group, a fireguard can be requested from Reception to be delivered to the property. Always switch off the fireplace when the property is vacant.

## PRIVATE STORAGE

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The owner has various cupboards and/or rooms around the property locked for private storage.

## GARAGE

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You are able to use the garage during your stay which can be accessed through the door to the left of the laundry. To open/close the garage door, use the switch labelled **PRESS** to the right of the internal door.

# KITCHEN

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The kitchen is equipped with the following appliances for your convenience:

## HOB

The dials are clearly labelled for each gas burner. For the burner you require, press the dial down to until you hear a clicking sound and turn the dial to the left to ignite the flame. Set the desired flame height by turning the dial within the range of the dark squares. To turn the burner off, turn the dial back to the **0** position.

**Always ensure the gas is switched off after use.**

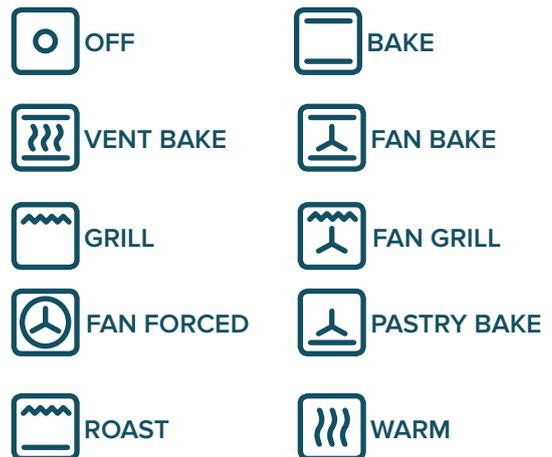
## EXTRACTOR FAN

1. Press the **POWER** (middle) button to turn on the extractor fan.
2. Set the power level using the **I**, **II** and **III** buttons.
3. To radiate light onto the hob press the light bulb symbol. It will slowly fade out when turned off.



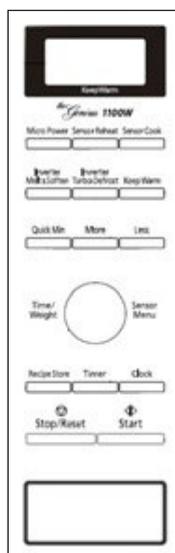
## OVEN

1. If the time is not already set on the oven, press the two arrow keys together for three seconds, press the ✓ to select **24hr**, then press the left/right arrow buttons to scroll to the correct time and select ✓ to confirm it.
2. To start cooking, select the programme you require using the **FUNCTION** dial (see image below for function options).
3. You can then set the temperature you require with the **TEMPERATURE** dial. A light will come on above the dial when the temperature is heating up and the light will turn off when the temperature is reached.



## MICROWAVE

1. For quick use, simply turn the dial in a clockwise position to choose the desired cooking time (from 10 seconds upwards), then press the **START** button.
2. To defrost food, press the **INVERTER TURBO/DEFROST** button. Rotate the dial to the corresponding weight of the food (in kilograms and tenths of a kilogram – 0.1kg-3.0kg – the recommended minimum weight is 0.2kg), then press the **START** button.



## DISHWASHER

There are two dish drawers for you to use. The dishwasher tablets are located in the cupboard under the sink.

1. Load your dishes into the dish drawer.
2. Place your dishwashing tablet in the tablet tray located on the inside of the drawer.
3. Select one of programmes from the image below by pushing the arrow button.
4. Close the door then press the ► button on the front of the drawer to begin the wash cycle.

Wash program indicators  
These show which program is selected.

Wash program selector  
Press to scroll through the wash programs.

HEAVY	NORMAL	FAST	DELICATE	RINSE	ECO
STANDARD PROGRAMS - designed to clean and dry your dishes					
HEAVY Heavily soiled pots, pans and dishes.	NORMAL Dishes that are quite heavily soiled or food soils that have been left to dry overnight	FAST Lightly soiled dishes.	DELICATE Lightly soiled and heat sensitive crockery.	RINSE Prevents odors and soils drying on dishes.	ECO selector and indicator Press if you'd like the program to use less energy. The indicator will glow red when an Eco program has been selected.
ECO PROGRAMS - designed to clean your dishes energy-efficiently					
HEAVY ECO Heavily soiled everyday dishes.	NORMAL ECO Normal soiled dishes for optimum water and energy usage. The Energy Guide is based on this cycle.	FAST ECO Lightly soiled, non-greasy dishes.	DELICATE ECO Lightly soiled, non-greasy and heat sensitive crockery.		

# HOME ENTERTAINMENT

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## TV (LOUNGE)

Access the SKY box, YAMAHA Receiver and PANASONIC DVD player by pressing gently on the doors below the TV.

Turn on the TV, SKY box and YAMAHA Receiver by pushing the **POWER** button on all three remote controls.

SKY TV will appear automatically but if it doesn't, please follow the steps below:

1. On the TV remote, press the **SOURCE** button (top right corner) and choose **HDMI2/DVI**.
2. If the screen is still blank, select the **HDMI2** button at the top of the YAMAHA remote, or use the **INPUT** dial on the receiver box to select the input as **HDMI2**.
3. SKY TV should now appear on the screen. Change the channels by using the SKY remote and to adjust the volume with the YAMAHA remote.



## TO WATCH A DVD/LISTEN TO A CD

1. Turn on the DVD/BluRay player using the PANASONIC remote located next to the player in the cabinet.
2. Put your disc in the DVD player by pressing the **EJECT** button on the PANASONIC remote.
3. On the YAMAHA remote, select the **HDMI1** button at the top or use the **INPUT** dial on the receiver box to select it.
4. Your DVD should now be playing. Use the PANASONIC remote for **PLAY, PAUSE, STOP**, etc. and use the YAMAHA remote to adjust the volume.
5. To get back to SKY TV, press **HDMI2** on the YAMAHA remote.

## TV (MASTER BEDROOM)

1. Turn on the TV using the SAMSUNG remote control (if no image appears on the screen, push the **POWER** button on the SKY remote). If there is still no image, select **SOURCE** from the top right of the SAMSUNG remote and select **HDMI Satellite STB**.
2. Use the SKY TV remote to change channels and adjust the volume.
3. Turn the TV off using the SAMSUNG remote (not the SKY remote).

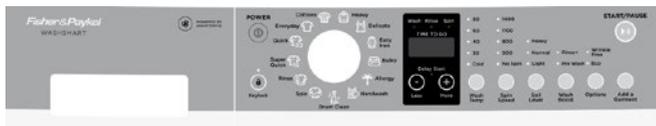
# LAUNDRY

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For your convenience, the property is equipped with a washing machine and a dryer, as well as an iron and ironing board.

## WASHING MACHINE

1. The detergent tray is on the top left of the washer. Place laundry detergent in the compartment labelled **2** and fabric softener in the middle tray. Do not use fabric softener if you require the **QUICK** programme.
2. To start the wash, press the **POWER** button and use the large dial to select the programme you require. Press **START/PAUSE** to begin the wash. If you need to pause the wash at any time, press **START/PAUSE** again. You can also select a new cycle once the wash is paused, if you require.



## TUMBLE DRYER

1. Press the **POWER** button to switch on the dryer.
2. Choose the temperature and dryness settings but adjusting with the + and – buttons.
3. Press **START/PAUSE** to begin the cycle. Press **START/PAUSE** again should you need to stop the cycle for any reason.

# OUTDOORS

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## DUCKS

If you see ducks at your location, we kindly ask guests NOT to encourage the ducks onto the property by feeding them, as they will leave a mess on the patio and inside the house.

# FURTHER INFORMATION

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Should you require further assistance during your stay here at Millbrook, please contact Reception on ext 0.

**Once again, we hope you enjoy your stay.**



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