

8 FOX'S RUSH

PROPERTY MANUAL



 **MILLBROOK** | *Escape the everyday*

WELCOME TO 8 FOX'S RUSH

All of our Resort Homes and Luxury Retreat properties have been specifically tailored and designed to the requirements of individual owners, making your stay a unique experience. Within this manual we have included information specific to this property relating to the operation of various components found within the house.

We would like to remind you that this is a residential area with neighbouring properties and we ask that noise levels are kept to a minimum. Should any accidental damage occur, please inform a member of staff immediately to avoid any additional charges being incurred. Thank you for your care and consideration.

PHONES

Millbrook's Hotel system is linked to the phone/s in this property.

- The extension for this property is 5208.
- For Reception dial 0.
- For an outside line dial 1. Calls will be charged to your account.
- For other internal numbers, such as restaurants and The Spa, please refer to the instructions on the phone, or in the Millbrook compendium on our website: millbrook.co.nz/compendium.

FIRE EXTINGUISHER

A small fire extinguisher can be found under the kitchen sink.

1. Pull the pin on the extinguisher.
2. Aim the nozzle toward the base of the fire.
3. Squeeze the handle to release the extinguisher agent.
4. Sweep from side to side until the flames are extinguished.

If the extinguisher is emptied and the fire is still not out, evacuate the property immediately.

RUBBISH

There is a waste disposal unit located in your kitchen sink where you can dispose of soft food scraps and vegetable peel. Place the items you want to dispose of down the drain, turn on the cold water tap so water is running and press the button labelled **WASTE** (on the wall to the left of the hob) to start the grinding. Press the button again to stop the machine. Please do not place chicken, fish or meat bones, banana skins (or any fibrous or hard foods) in the unit.

There is a rubbish bin located under the kitchen sink. Outside of the property there are also larger waste and recycling bins. Millbrook encourages you to recycle as much as possible.

PRIVATE STORAGE

The owner has various cupboards and/or rooms around the property locked for private storage.

HEATING

BATHROOMS

The under-floor heating will be turned on prior to your arrival as it takes time to heat up. The switch is located on the wall in each bathroom next to the towel rail and is labelled **HEAT**. The other switch controls the heated towel rail. There is also a wall fan heater in each bathroom.



CEILING HEAT (LOUNGE & BEDROOMS)

The ceiling heat has been set for your convenience prior to your arrival, however if you wish to change the temperature, simply turn the dial on the wall thermostat.



WALL HEATER (GUEST BEDROOM)

The wall heater should be on during cooler months but if not:

1. Push open the panel cover at the top of the heater.
2. Turn the dial on the left to the desired heat level.
3. Turn the dial on the left of the fan level.



GAS FIREPLACE (LOUNGE)

Turn on the switch labelled **FIRE** to the right of the fireplace behind the TV. If the pilot light is on, the fire will start automatically after a few seconds.

NB: If the fire 'roars' when first switched on, switch it off for approximately 10 seconds and then switch it on again. Please ensure no small children are near the fireplace when it's switched on.

If the pilot light is not on please call Reception and a Porter will assist with turning it on.

IMPORTANT: Never place items close to or up against the fireplace. If you have young children in your group, a fireguard can be requested from Reception to be delivered to the property. Always switch off the fireplace when the property is vacant.

KITCHEN

The kitchen is equipped with the following appliances for your convenience:

HOB

1. Make sure the switch behind the hob is turned on.
2. Press the **I** button on the far left to turn the cooktop on.
3. Four red circles representing the cooking rings will appear. Select the one you want to control by pressing and holding it down slightly.
4. Choose your heat level by pushing one of the numbers from **1-9** (**9** being the highest).
NB: The ring will only heat up once a pan is placed on it. The number will then stop flashing. This is a safety feature and will also only work on an appropriately-sized pan for the ring.
5. To turn off the cooking ring select it again (as per No. 3 above).
6. You can also choose the **BOOST** button to quickly heat up the ring.

NB: There is nothing to indicate a ring is hot once you've turned it off so please be aware of this once you've finished cooking.

MICROWAVE

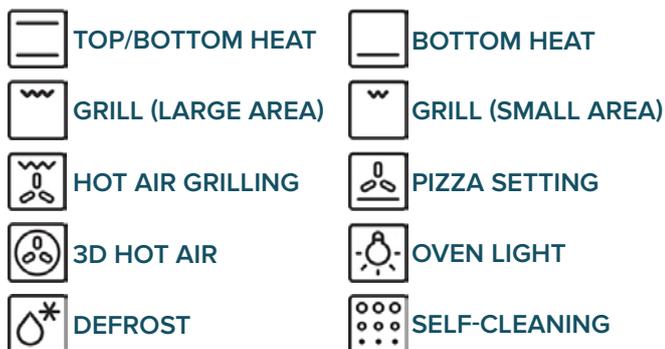
For quick use, set the time you require using the keypad and then press **START**.

EXTRACTOR FAN

1. Pull out the cover of the extractor fan. The light should come on automatically but if it doesn't, use the slider on the far left of the panel to turn it on.
2. Use the other slider to choose the desired level of extraction.
3. Turn the slider back to the **+** to turn it off and push the cover of the extractor fan closed.

OVEN

1. Make sure the switch behind the hob is turned on.
2. The clock/time must be set in order to use the oven. If it's not, press the  button, then navigate to this same symbol once it appears on the display.
3. Then use the + and – buttons to set the time. The time will set automatically after a few seconds.
4. Press the **FUNCTION** and **TEMPERATURE** dials so they pop out and then choose your desired settings to begin the cooking process (see images for oven function explanations). The numbers **50-300** relate to the oven temperature. The settings **I** (low), **II** (medium) and **III** (high) refer to the grill temperatures when the function dial is set to the small and large Grill.
5. To set the cooking timer, press the  button and navigate to the  button. Use the + and – buttons to set the time. The oven will start after a few seconds and a signal will sound when the timer has finished.



DISHWASHER

The dishwasher tablets are located in the cupboard under the sink.

1. Turn on the dishwasher using the  button.
2. Load your dishes into the dish drawer.
3. Place your dishwashing tablet in the tablet tray and close the door.
4. Press the  button on the left of the display panel until you get the desired dishwashing setting.
5. Press the  button on the far right to begin the wash cycle (this button will also pause the cycle if needed).



LAUNDRY

For your convenience, the property is equipped with a washing machine and a dryer. An iron and ironing board are located in the closet of the master bedroom.

WASHING MACHINE

For quick use:

1. Open the lid, remove the cap labelled fabric softener, place the washing powder into the cylinder and place the cap back on.
2. Put your clothes in evenly around the base of the cylinder.
3. Turn on the **POWER** button.
4. Choose which type of cycle you wish by pressing one of the blue buttons, e.g. **WOOL** for wool garments.
5. Use the arrow keys to reach your desired wash temperature, water level and spin speed.
6. Press the **START/PAUSE** button to begin the washing process.

TUMBLE DRYER

For quick use:

Turn the dial (always in a clockwise direction to the right). The grey area on the right side of the dial is for synthetic and delicate fabrics. The orange area is for more durable/everyday fabrics.

NB: if you turn the dial in an anti-clockwise direction (to the left) you could risk damaging the dial's mechanism.

HOME ENTERTAINMENT

TV (LOUNGE & MASTER BEDROOM)

1. To turn on the TV, press the red  button on the SKY remote control and use this same remote to adjust the volume and change the TV channels.
2. To turn off the TV, press the red  button again.



OUTDOORS

DUCKS

We kindly ask guests NOT to encourage the ducks onto the property by feeding them, as they will leave a mess on the patio and inside the house.

FURTHER INFORMATION

Should you require further assistance during your stay here at Millbrook, please contact Reception on ext 0.

Once again, we hope you enjoy your stay.



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